



Monday, May 8, 2017
May 8, 2017 Board of Education Meeting

District Office Board Room
115 School Street
Lodi, WI 53555
Closed Session 6:00 pm
Open Session 7:00 pm

1. Call to Order

Subject **1.01 Call Meeting to Order**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 1. Call to Order

Type Procedural

Public notice of this meeting was posted at School District Office and Website, All School Buildings, the Lodi Enterprise, the Portage Daily Register, Lodi City Hall, Lodi Town Hall, the Dane Village Hall and Dane Township Hall, West Point Town Hall, Vienna Town Hall, Lodi Public Library, and mailed to clerks at Arlington, Dekorra and Roxbury Townships.

2. Contemplation to adjourn to closed session

Subject **2.01 Closed Session**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 2. Contemplation to adjourn to closed session

Type Action

Recommended Action Motion to adjourn to closed session pursuant to Wisconsin Statutes sec. 19.85 (1) (c) (e) and (f) to consider employment and compensation (Teachers, support staff, coaches, CREW) and performance evaluation data (Administration/Director) and to deliberate the purchase of public properties:

- A. Review Individual Teacher/Administrator/ Administrative Support Contract Recommendations
- B. Review Individual Co-Curricular/C.R.E.W. Contract Recommendations
- C. Review Individual Support Staff/Custodial/ Food Service Contract Recommendations
- D. Review Resignations and Retirement
- E. 2017/18 Staff Compensation

Subject **2.02 Reconvene into Open Session**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 2. Contemplation to adjourn to closed session

Type Action

Recommended Action Motion to reconvene into Open Session to take action on items discussed.

Close the closed session and reconvene into open session.

3. Approval of Agenda

Subject 3.01 Approval of Agenda

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 3. Approval of Agenda

Type Action

Recommended Action Motion to approve agenda as presented

In approving the agenda would the Board consider moving Agenda Item 8.08 to second on the agenda after the food service report so staff who are attending the meeting to provide the rationale for the changes could leave after that discussion?

4. Taking Positive Steps of Service Award

Subject 4.01 TPSS award recipients

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 4. Taking Positive Steps of Service Award

Type Recognition

Mr. Seidler will be here with his son, who is a member of the Mock Trial Team, and the Board will be presenting him with his Board Service Award for his years of service to the district, staff, and students as a Board of Education member.

5. Presentation

Subject 5.01 Presentation - Mock Trial Students-Renee Potter

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 5. Presentation

Type Information, Presentation

Coaches Potter and Moldenhauer will be here along with members of the Lodi High School Mock Trial team that finished third in State Mock Trial Competition to do a 10-15 minute presentation for the Board of Education.

6. Public Input

Subject 6.01 Public Input

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 6. Public Input

Type Information

The purpose of the citizen input agenda item is for the public to provide comments on any agenda item or to publicly address the Board of Education on items that pertain to school business. The amount of time allotted to each speaker will generally not exceed 5 minutes per person to allow all people who wish to speak an opportunity to be heard, however the president may modify the time limits at his/her discretion. If the speaker has questions for the board, they will be duly noted and responses will

be provided in an appropriate manner, but the board cannot respond to individual questions or individual comments as part of the public input agenda item. As an additional reminder, the board cannot take action on any item that is brought forth during the public input session or on any item that was not posted on the meeting agenda. Citizen input is an important part of the board meeting agenda and the board appreciates hearing from the community on issues concerning them and our school district.

7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Subject **7.01 Approval of Minutes**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

- Minutes for the April 10, 2017 Board of Education Regular Meeting

Subject **7.02 Vouchers**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

Payroll check direct deposit: in amount of \$

Accounts Payable checks: and ACH payments in the amount of \$ and Credit Card payments in the amount of \$

ACH Withdrawals in the amount of \$

Subject **7.03 Fund Raiser Requests**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

- ES/OSC Scoopie Night – May 15, 2017

File Attachments

[Culver's Scoopie Night Fundraiser 2017.pdf \(139 KB\)](#)

Subject **7.04 Fund Raiser Reports**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

- Softball Fund Raiser - Spaghetti Dinner

File Attachments

[Fund Raising Softball dinner.pdf \(156 KB\)](#)

Subject 7.05 Field Trip Request

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

- FFA State Convention - June 12-15, 2015
- Lodi FFA Officer Retreat - July 12-14, 2017

File Attachments

[2017OfficerRetreat-SchoolBoardLetter.pdf \(55 KB\)](#)

[LodiFFAOfficerRetreatAgenda2017.pdf \(54 KB\)](#)

[2017StateFFAConventionNotes.pdf \(68 KB\)](#)

[StateConvention-SchoolBoardLetter.pdf \(53 KB\)](#)

Subject 7.06 Other

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

- 2016-17 Winter Sports Season Summary
- Budget Revisions/Transfers
- Site Improve Contract Renewal - website
- Concordia University Partnership MOU

File Attachments

[2016-17WinterSportsSeasonSummaries.pdf \(62 KB\)](#)

Subject 7.07 Resignations/Retirement

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

- Resignation - MS Special Ed. Assistant - Berndt
- Resignation - HS Guidance Counselor - Milbrath

Subject 7.08 Co-Curricular

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type

- Volunteer Girls Soccer coaches (3) - Cooper, Erickson, Haakenson
- MS Assistant Track Coach - Dunks
- Head Varsity Wrestling Coach - Endres

Subject 7.09 Community Program - CREW

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

Subject 7.10 Regular Staff

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

- Summer School Teachers
- Summer School EAs

Subject 7.11 Personnel Other

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 7. Consent Agenda Items Items in this section will be adopted as a group unless a board member requests a specific item be removed from consent agenda and addressed separately

Type Action (Consent)

Recommended Action Motion to approve the consent agenda as presented with addition of approval of a 2017-18 teaching contract for Emily Pertzborn and approval of an unpaid leave request from Shelly Kenworthy.

- Leave with out pay requests - Rashid, Stormer, Neumaier, Berndt
- Leave Donations

8. Agenda

Subject **8.01 Food Service Report/17/18 Meal Cost Recommendations - Information/Action**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Information

Paula Larrabee, Food Service Director will be present to review the food service report and to review recommendations regarding program fees for the coming 2017-18 school year.

File Attachments

[FSBoardreportLODIMay2017.pdf \(102 KB\)](#)

[mealpricerecomendations1718lodi.pdf \(71 KB\)](#)

Subject **8.02 Resolution awarding the sale of \$12,010,000 general obligation school building and improvement bonds - Discussion/Action**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Discussion

The required resolution to sell the district referendum bonds is attached for Board members to review. Moody's bond rating review for the district resulted in no change to our bond rating of Aa3. Mr Bush will walk the Board through the process and the approval of this necessary resolution to accommodate the sale of the referendum debt bonds.

File Attachments

[2017 GOSBIBs Moodys Rating Report Lodi SD.PDF \(1,229 KB\)](#)

Subject **8.03 Post Referendum Planning/Building Design) - Discussion/Action**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Discussion

- Building and Site Design Review
- Budget Analysis/Cost Review
- Budget Allocation Recommendations

Building and Site Design Review

The attached DRAFT Project Manual provides a composite review of all the the design and plan elements that will eventually be finalized and put into a bid/construction manual.

We will be meeting with PRA on Tuesday, May 2, 2017 to go over the final site design that will be submitted to the City of Lodi Planning Commission for approval on May 9, 2017 and to the Lodi Common Council for final approval on May 16, 2017. I will upload that final site plan version once I have it from PRA. In the interim, I have attached the most recent design and site planning information that was developed over the past month with our engineers (Point of Beginning Engineering) and Mid-State Engineers who represent both the current owner and the city of Lodi.

I am also attaching the latest version of the design and engineering specifications that we completed at our last planning meeting in April. The DRAFT design/development PROGRESS manual is the first representation of the details that came from those engineering discussions. PRA also recently met with our teaching staff again to get final input on classroom layout, cabinets, technology, and other details to help standardize these details for the final design/development/construction project manual. You may not be able to readily read all of the information on these smaller versions, however, I will have larger copies to go over with the Board as part of the Board meeting on May 8th.

Once the Board has approved the scope and design layout for the other remodeling projects PRA can start the same design and planning process for the middle school, elementary, and high school remodeling projects that we have just about completed for the new school.

Budget Analysis and Cost Review

I have attached an overall referendum planning and budget background summary document. I prepared this document to provide the Board members and the public with a context for the current budget issues. Secondly, it helps to clarify the rationale I used in making the preliminary budget revision/reallocation recommendations I have forwarded to the Board for discussion/consideration. The budget revision/reallocation recommendations I am forwarding are intended to address the referendum budget issue, to meet the legal referendum expenditure requirements, and to still accomplish the intended district building, renovation, and maintenance goals of the Board and community approved facility referendum.

Budget Allocation Recommendations (Board Consideration)

1) I have included a final "draft" of the district referendum and facility/maintenance budget allocations the Board approved at your April 10th regular Board meeting.

2) I have included a summary of my building/remodeling and budget/cost reallocation recommendations for the Board to review, revise or approve as a first step in meeting the legal referendum expenditure requirements, to meet and stay within the budget requirements of the approved referendum, and to keep the building/remodeling planning process moving forward based on the established planning, design and bidding timelines.

3) If the Board views these design and budget reallocation recommendations as meeting the overall building and remodeling scope and planning needs of the district you could approve them as presented.

(OR)

The Board can take action to modify any of the budget reallocation recommendations, the Board can take action to modify the current new building design plan and/or costs, or the Board can take action to modify any of the proposed remodeling design concepts. If any or all of these options are pursued the Board should also consider setting a date/time for a special meeting to review and approve those requested changes to maintain the proposed design, property purchase, and bidding timelines that have been established.

File Attachments

[150032-02 - Lodi - Primary School - Design Development PROGRESS - Project Manual - 2017-04-28.pdf \(7,784 KB\)](#)

[REVISED Plan 4-10-17 Site Plan.pdf \(7,696 KB\)](#)

[REVISED New School Plan 4-10-17 - Progress Plans.pdf \(865 KB\)](#)
[Referendum Planning and Budget Background Summary - May 2017.docx \(16 KB\)](#)
[Referendum Budget Reduction DRAFT 4-13-17.docx \(14 KB\)](#)

Subject 8.04 Health Insurance Options - Discussion/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Discussion

Mr. Bush will provide an update on where the district is in regard to pursuing health insurance options.

Subject 8.05 20/24 Pay Period Request -Discussion/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Discussion

As part of the ACT 10 legislation districts are required to pay all employees within 31 days of work being performed on behalf of the district. As a result the district recommended moving from a 24 to a 20 pay period for certified teaching staff. However, one of the Act 10 provisions does allow for teachers to request a 24 payment plan if they also agree, in writing, that they will not take legal proceeding against the district for not meeting the 31 day payment requirement of this legislation.

Mr. Bush outlined his payroll cost concerns in going to a 24 pay period option and teaching staff explained their concerns to the Contract Review Committee at their meeting on April 29th. One of the teacher concerns is the approved early school start this coming fall and then having the extended summer in 2018. They explained that this would make it very difficult for anyone to financially manage their budget for that extended period of time during the summer of 2018. The Board Contract Review Committed reviewed this issue and requested that Mr. Bush prepare additional information including additional payroll costs for a 24 pay option and cost for other options such as a 12 pay period. This information was requested to be prepared and brought to the full Board for discussion and a decision. No recommendation was forwarded from the Contract Review Committee regarding this issue.

Subject 8.06 Issue Contracts/Letter of Assurance - 2017/18 - Information/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Information

- Contracts - Staff covered under State Statute 118.22 or 118.24
- Letters of Assurance - All Support staff or substitutes not covered by 118.22 or 118.24

State Statutes 118.22 and 118.24 have specific requirements in regard to issuing contracts or notifications for not renewing contracts. The Board should take action on the following two motions to meet those requirements.

Motion / to approve issuing 2017-18 contracts to all district certified teaching staff per requirements of s118.22.

Vote:

Motion / to approve issuing 2017-19 contracts to all licensed administrators per requirements of

s118.24 and administrator contract renewal provisions.

Vote:

The Board should also take action to renew contracts for the following contracted staff not covered under either 118.22 or 118.24

Motion / to approve issuing continuing 2017-18 contracts for Food Service Director, Technology/Computer Specialist, Auditorium Director, Aquatic Director, CREW Director, Community Events Coordinator, and a 2017-18 employment agreement for the Building - Grounds Director.

Vote:

The Board should take action to issue letters of assurance for continued employment to all district non-certified staff for 2017-18.

Sample Motion: Motion / to approve issuing 2017-18 letters of assurance to all current district employed custodians, educational assistants, administrative assistants, maintenance and swing crew staff, district office staff, district teacher substitutes, and district support staff substitutes.

Vote:

Subject 8.07 Employee Handbook Revision Consideration - Information/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Information

File Attachments

[2017-18 Handbook Revision Summary - April 2017.pdf \(212 KB\)](#)

Subject 8.08 Co-Curricular Code of Conduct Handbook - Discussion /Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Discussion

High School staff will be present to review the rationale and process used in determining the need to make these recommended revisions to the existing co-curricular code handbook. The co-curricular handbook changes are being brought to the full Board, in lieu of initial review by the Policy Committee, so the final approved revisions can be incorporated into the on-line registration materials (handbooks) that parents will be reviewing when going through the new online registration process.

File Attachments

[5th revision of co-curricular code 17-18.pdf \(437 KB\)](#)

[Co-curricular changes-Lodi High School-1718.pdf \(165 KB\)](#)

Subject 8.09 Girls' Swimming Co-op Renewal - Discussion/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Discussion

Subject 8.10 MOU between the District and Municipalities - Discussion/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Discussion

The existing MOU of mutual support and understandings related to the use of school and other community facilities in the event of an emergency is expiring. The Board will need to take action to approve renewing the existing MOU if you wish to continue this mutual aid MOU agreement.

File Attachments

[MOU with municipalities.pdf \(1,632 KB\)](#)
Subject 8.11 BOE Celebrity Pie Participation - Information /Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Information

The Board has been approached regarding whether you would like to support local 4H clubs in being a supporting member of the celebrity pie auction fund raiser.

Subject 8.12 Policy - 1st Reading (Includes Related procedures, if any) - Information/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Information

Subject 8.13 Policy Review - 2nd Reading (Procedures require only one reading) - Information/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Information

There are no policies being presented for second reading.

Subject 8.14 Gifts/Donations - Information/Action

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 8. Agenda

Type Action, Information

- PTO donation of \$6000 divided equally among the school buildings within the district
- Donation of \$750 from Sheri Bichler through United Way for OSC
- Donor Choose donations of \$384.94 For Alison Juntunen's classroom science unity
- Donor Choose \$321.87 for a chair for Melissa Walsh's classroom

File Attachments

[PTO donation.pdf \(168 KB\)](#)[PTO donation.pdf \(98 KB\)](#)[donors choose - juntunen.pdf \(824 KB\)](#)[walsh donations.jpg \(294 KB\)](#)

9. Communications

Subject **9.01 Administrative Reports**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 9. Communications

Type Information

- LCAT Report - Mr. Ricks
- Lodi Primary School Report - Ms. Endres-Lovell
- Lodi Elementary School Report - Mr. Hendrickson
- Lodi Middle School/Technology Report - Mr. Prosek
- Lodi High School - Mr. Breunig
- Curriculum - Ms. Loken

File Attachments

[BOE Report May-2017-MS.pdf \(68 KB\)](#)[BOEMay17 HS.pdf \(629 KB\)](#)[May 2017 Report to the Board.pdf \(95 KB\)](#)[May 2017 ES.pdf \(2,950 KB\)](#)
Subject **9.02 District Administrator Report**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 9. Communications

Type Information

Subject **9.03 Board President Report**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 9. Communications

Type Information

Subject **9.04 Reports - Information/Action**

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 9. Communications

Type Action, Information

1. Review/Approve Committee Meeting Schedule - Action
2. Review/Approve Committee Assignments - Action
3. WASB Correspondent
4. CESA 5 Representative
5. Co-Curricular Items/Report
6. Ouisconsing Charter Report
7. Board Committee Reports: Contract Review, Curriculum, Facility, Finance, and Policy (Chairperson)

Subject 9.05 Future Meetings and Agenda Items

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 9. Communications

Type Discussion, Information

Next Regular School Board Meeting June 12, 2017 at 6 p.m. closed, 7 p.m. open session

Contract Review Committee TBD

Curriculum Committee - TBD

Facility Committee - TBD

Finance Committee - TBD

Policy Committee - TBD

10. Closed Session if necessary

Subject 10.01 Reconvene into Closed Session

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 10. Closed Session if necessary

Type Action

Recommended Action Motion to adjourn to closed session pursuant to Wisconsin Statutes sec. 19.85 (1) (c) (e) and (f) to consider employment and compensation (Teachers, support staff, coaches, CREW) and performance evaluation data (Administration/Director) and to deliberate the purchase of public properties:

- A. Review Individual Teacher/Administrator/ Administrative Support Contract Recommendations
- B. Review Individual Co-Curricular/C.R.E.W. Contract Recommendations
- C. Review Individual Support Staff/Custodial/ Food Service Contract Recommendations
- D. Review Resignations and Retirement
- E. 2017/18 Staff Compensation

Subject 10.02 Return to Open Session

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 10. Closed Session if necessary

Type Action

Recommended Action Motion to return to open session to take action as necessary from closed session.

Subject 10.03 Action as Appropriate on Items Discussed in Closed Session

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 10. Closed Session if necessary

Type Action

The board will take action on items discussed in closed session if necessary.

11. Adjourn and Logoff

Subject 11.01 Adjourn and logoff

Meeting May 8, 2017 - May 8, 2017 Board of Education Meeting

Category 11. Adjourn and Logoff

Type Action

Recommended Action Motion to adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the School District of Lodi office at 115 School Street, Lodi, WI 53555, 592-3851, ext. 5480, at least twenty-four hours prior to the commencement of the meeting/performance/game so that necessary arrangements can be made to accommodate the request.